



## Safety regulations and rules regarding collection by truck at D MLE Service Centres

### Introduction

At least safety footwear, hearing protection and protective helmets must always be worn on the company premises. Any additional PPE articles are signposted and to be worn according to company regulations. The instructions of Tata personnel must always be followed.

Violation of these regulations may lead to

expelling and future ban from the premises. The carrier agency will be notified about violations.

If vehicles are parked on the company premises, the parking brake must always be engaged, the first gear or position "P" set, the engine switched off and the ignition key removed.

### General regulations

1. Drivers must have successfully completed training on load securing specifically adjusted to the requirements of our products.
2. Drivers must be in a roadworthy condition.
3. Vehicles must have sufficient loading space for the shipping order.
4. Loading spaces must be clean and dry. Waste must not be disposed of on our company premises. For loading of narrow and standing bundles, it must be able to tilt the loading platform to the support stake.
5. Before leaving their trucks on company premises, drivers are required to put on personal protective equipment.
6. For entering the truck loading platform, the moveable steps provided by Tata must be used.
7. Reloading of third-party goods is generally rejected. We do not load our material on third-party goods. Respectively, third-party goods must not be loaded on our material.
8. Generally, only vehicles with appropriate lashing straps for shipping (at least 2 per package) and anti-slip mats with a thickness of 8 mm (continuous under each packaging square dunnage bar) are to be loaded.
9. For loading, sufficient **accessible** lashing points must be available at the vehicle.
10. For transport of coils or standing split coils, vehicles have to be equipped with a coil recess, support stakes and at least 5 **lashing chains**.
10. If "positive-locking" loading of the vehicle is not possible for construction reasons, it must carry along sufficient stowage material for loading.
11. The payload to be loaded must not exceed the legal total weight.
12. Truck drivers must always remain in close vicinity to their vehicles. Entering storage and production areas **is strictly prohibited**.

Managing Director D MLE

Dr. Jens Lauber